

DIPLOMA COURSES

DIPLOMA COURSES	QUALIFICATION	DURATION	EXAM BODY	FEES PER TERM
1 Diploma in social work	C- & Above	2 Years	KNEC	14,350
2 Diploma in Secretarial Studies	C- & Above	2 Years	KNEC	13,500
3 Diploma in Business Administration	C- & Above	2 Years	KNEC	14,350
4 Diploma in Business Management	C- & Above	2 Years	KNEC	14,350
5 Diploma in Human Resource Management	C- & Above	2 Years	KNEC	13,000
6 Diploma in Purchase and Supply Chain Management	C- & Above	2 Years	KNEC	13,000
7 Diploma in Sales & Marketing	C- & Above	2 Years	KNEC	14,000
8 Diploma in Public Relations	C- & Above	2 Years	KNEC	14,000
9 Diploma in Store Keeping & Stock Control	C- & Above	2 Years	KNEC	13,000
10 Diploma in Community Health Assistant	C- & Above	1 ¹ / ₂ Years	ICM	21,000 (4 Terms)
11 Diploma in Information Communication Technology	C- & Above	1 ¹ / ₂ Years	KNEC	14,000
12 Cosmetology	C- & Above	2 Years	NITA EXAMS	14,000

CERTIFICATE COURSES

CERTIFICATE COURSES	QUALIFICATION	DURATION	EXAM BODY	FEES PER TERM
Certificate in social work	D & Above	1 Year	KNEC	12,500
Certificate in Secretarial Studies	D & Above	1 Year	KNEC	12,500
Certificate in Business Administration	D & Above	1 Year	KNEC	11,250
Certificate in Business Management	D & Above	1 Year	KNEC	11,250
Certificate in Human Resource Management	D & Above	1 Year	KNEC	12,000
Certificate in Purchase and Supply Chain Management	D & Above	1 Year	KNEC	13,000
Certificate in Sales & Marketing	D & Above	1 Year	KNEC	12,250
Certificate in Public Relations	D & Above	1 Year	KNEC	13,000
Certificate in Store Keeping & Stock Control	D & Above	1 Year	KNEC	12,000
Certificate in Community Health Assistant	D & Above	1 Year	ICM	18,000 (3 Terms)
Certificate in Information Communication Technology	D & Above	1 Year	KNEC	13,000

SHORT COURSES

	SHORT COURSES	DURATION	FEES
1	Computer Packages	1 Month	2,500
2	Certificate in German Language	2 Month	10,000
3	Certificate in Guidance & Counseling	2 Month	10,000
4	Certificate in Bookkeeping	2 Month	10,000
5	EXCEL Driving School	21 days	13,400

NOTE: NTSA CHARGES
Ksh. 1,700/-

Other Charges

Registration fees: Kshs. 1000/=

Student I.D Kshs. 300/=

Caution Money Kshs. 1000/=

Student Welfare Kshs 500/=

College Van KShs. 1000/=

Requirements

Six(6) Exercise Books

One(1) Ream Printing Papers

Two(2) Passport size Photograph

Copies of Original Certificates

Daily Timetable

Full-time classes 8:00am-4:00pm

Evening classes 5:00am –7:00pm

Distant Learning

Note: *The college runs for 3 terms a year*

January to April

May to August

September to November

Registration for KNEC Exams

January for March
May for July
August for November

The institute of Commercial Management

Exam Series

March
July
November

NOTE:

1. Fees covers tuition and study materials, but does not include textbooks, stationery or registration/Examination fees with KNEC.
2. FEES ONCE PAID IS NOT REFUNDABLE.
3. FEES PAYABLE THROUGH THE COLLEGE ACCOUNT.

Excel Management institute
Account No. 085000024765
Family Bank-Eldoret Branch
N/B: Cash payment is not allowed.



Fully Integrated with
the ministry of higher education
science and technology:
MOHEST/PC/1940/012
and affiliated to
ICM/(UK),KNEC,CITY & GUILD, KASNEB ,TVETA
AND MOI UNIVERSITY
Academic Centre of Excellence

Registration in progress for 2023 intake send
a written application and attach copy of your

K.C.S.E results slip to:

THE PRINCIPAL

EXCEL MANAGEMENT INSTITUTE

P.O BOX 7714-30100,

ELDORET-KENYA

TEL 07222 625 518/0734 312 929/ 020 625 518

EMAIL excelmnginstitute@gmail.com

Secretary Excel Institute: 0729 532 240

LOCATION

*Excel Management Institute
KAPLIMO HSE 1st Floor
Oginga Odinga Street
Opp. Zul Arcade Eldoret*



EXCEL MANAGEMENT INSTITUTE



ProfoundExcellence